



Behavior Policy

Purpose

The Behavior Policy at Providence Academy supports the Statement of Conduct by providing clear guidelines for enforcing expectations, addressing misconduct, and fostering a positive, respectful, and safe school community. This policy ensures fair and consistent responses to behavior issues while encouraging students to take responsibility for their actions.

Scope

This policy applies to all students enrolled at Providence Academy and covers behavior on school grounds, during school-sponsored activities (on or off campus), and in online or virtual school environments. It also applies to off-campus or online behavior that negatively impacts the school community or its reputation.

Behavioral Expectations

Students are expected to adhere to the principles outlined in the Statement of Conduct: respect, responsibility, integrity, safety, and excellence. Specific expectations include:

- Treating all individuals with kindness and respect.
- Upholding academic integrity in all work.
- Following school rules, including dress code, attendance, and technology use policies.
- Contributing to a safe and inclusive environment.
- Respecting school property and the property of others.

Procedures for Addressing Misconduct

1. Reporting Misconduct:

- Any member of the school community (students, staff, parents) may report behavior concerns to a teacher or administrator.
 - Reports should be made promptly, either verbally or in writing, with relevant details (e.g., date, time, location, individuals involved).
 - Anonymous reports may be accepted, but follow-up may be limited without verifiable information.
- 2. Investigation Process:**
- Upon receiving a report, school staff will conduct a prompt and impartial investigation.
 - The investigation may include interviews with the involved parties, witnesses, and review of relevant evidence (e.g., written communication, video footage).
 - All parties will be given an opportunity to share their perspective.
 - Confidentiality will be maintained to the extent possible, consistent with a thorough investigation.
- 3. Determination:**
- Administrators will determine whether a violation of the Statement of Conduct has occurred based on the investigation findings.
 - Decisions will consider the severity, intent, and impact of the behavior, as well as the student's prior conduct record.

Categories of Misconduct and Consequences

Misconduct is categorized into three levels based on severity, with corresponding consequences. The school reserves the right to adjust consequences based on specific circumstances.

Level 1: Minor Infractions

Examples: Tardiness, dress code violations, minor disruptions in class, improper use of personal devices.

- **Consequences:**
 - Verbal or written warning.
 - Teacher-student conference.
 - Parent notification
 - Corrective actions (e.g., changing attire, writing a reflection).
- **Goal:** Redirect behavior and reinforce expectations.

Level 2: Moderate Infractions

Examples: Repeated minor infractions, disrespect toward peers or staff, cheating or plagiarism, minor vandalism, inappropriate online behavior.

- **Consequences:**
 - Parent/guardian meeting.
 - Restorative actions (e.g., apology, community service).
 - Temporary loss of privileges (e.g., extracurricular activities, device use).
 - Suspension at Discretion of Administration
- **Goal:** Address patterns of behavior and promote accountability.

Level 3: Serious Infractions

Examples: Bullying or harassment, physical aggression, theft, drug/alcohol/tobacco use or possession, weapons possession, serious academic dishonesty, threats to safety.

- **Consequences:**
 - Immediate parent/guardian notification and meeting.
 - Potential Expulsion at Discretion of Administration.
 - Notification of law enforcement, if required by law.
- **Goal:** Ensure safety and address significant breaches of conduct.

Restorative Practices

Whenever possible, Providence Academy prioritizes restorative approaches to discipline, encouraging students to repair harm and rebuild relationships. Examples include:

- Facilitated conversations between involved parties.
- Written or verbal apologies.
- Community service or contributions to the school.
- Reflection assignments to promote self-awareness.

Decisions

- The school administration and/or The Board of Directors reserve the right to suspend or revoke enrollment privileges at their discretion. Decisions to this effect are final.

Communication with Parents/Guardians

- Parents/guardians will be notified of infractions and invited to participate in resolving the issue.
- For minor infractions, notification may occur after repeated incidents or at the teacher's discretion.
- The school encourages open dialogue and invites parents to contact teachers or administrators with concerns (Class Dojo preferred).

Policy Review and Updates

This Behavior Policy is reviewed annually by the school administration to ensure it remains effective and aligned with the school's mission. Updates will be communicated to the school community.

Acknowledgment

By enrolling at Providence Academy, students and parents/guardians agree to abide by this Behavior Policy and the Statement of Conduct. Together, we can maintain a school environment where all students feel valued, supported, and empowered to succeed.

This policy is effective as of 6-9-25 and may be updated as needed.

Student Signature:

Date:

Parent Signature:

Date: